# **ZeroDay Staffing LLC Privacy Policy**

**Effective Date:** 06/25/2024

#### 1. Introduction/

ZeroDay Staffing LLC ("we," "us," or "our") is committed to protecting the privacy of our clients, candidates, and website visitors. This Privacy Policy outlines how we collect, use, disclose, and safeguard your information when you visit our website and use our services.

## 2. Information We Collect

- **a. Personal Information:** We may collect personal information that you voluntarily provide to us when you:
  - Register on our website
  - Apply for a job through our platform
  - Contact us via email, phone, or other means
  - Participate in our surveys or marketing promotions

This personal information may include, but is not limited to:

- Name
- Email address
- Phone number
- Mailing address
- Employment history
- Educational background
- Resume and cover letter
- References
- **b. Non-Personal Information:** We may also collect non-personal information that does not directly identify you. This information may include:
  - Browser type
  - Operating system
  - IP address
  - Pages visited on our website
  - Time and date of visit
  - Referring website addresses

### 3. How We Use Your Information

We may use the information we collect for various purposes, including:

To provide and manage our staffing services

- To process your job applications and match you with potential employers
- To communicate with you regarding your account or job applications
- To improve our website and services
- To send you promotional materials and updates, if you have opted in to receive them
- To comply with legal obligations and protect our rights

#### 4. Disclosure of Your Information

We may disclose your personal information to:

- Potential employers and clients for the purpose of job placement
- Service providers who assist us in operating our business and providing our services
- Law enforcement agencies, government authorities, or other third parties if required by law or in response to legal processes
- Other parties with your consent or at your direction

### 5. Security of Your Information

We implement reasonable security measures to protect your personal information from unauthorized access, use, or disclosure. However, no method of transmission over the internet or method of electronic storage is completely secure, and we cannot guarantee absolute security.

# 6. Your Rights and Choices

- **a. Access and Update:** You have the right to access and update your personal information. You can do so by logging into your account or contacting us directly.
- **b. Opt-Out:** You may opt-out of receiving promotional emails from us by following the unsubscribe instructions in those emails. Please note that even if you opt-out, we may still send you non-promotional communications related to your account or our ongoing business relations.
- **c. Data Deletion:** You may request the deletion of your personal information by contacting us. We will comply with your request as required by applicable law.

## 7. Cookies and Tracking Technologies

We use cookies and similar tracking technologies to enhance your experience on our website. You can set your browser to refuse cookies or alert you when cookies are being sent. However, some parts of our website may not function properly without cookies.

# 8. Third-Party Links

Our website may contain links to third-party websites. We are not responsible for the privacy practices or content of these websites. We encourage you to review the privacy policies of any third-party sites you visit.

# 9. Children's Privacy

Our services are not directed to individuals under the age of 13. We do not knowingly collect personal information from children under 13. If we become aware that we have collected personal information from a child under 13, we will take steps to delete such information.

### 10. Changes to This Privacy Policy

We may update this Privacy Policy from time to time. We will notify you of any changes by posting the new Privacy Policy on our website with a new effective date. Your continued use of our services after the changes take effect will signify your acceptance of the revised Privacy Policy.

#### 11. Contact Us

If you have any questions or concerns about this Privacy Policy or our privacy practices, please contact us at:

ZeroDay Staffing LLC

Email: Support@zerodaystaffing.com

Phone: (850) 542-9237